



Monthly Training Advisory

UPCOMING COURSE QUOTA SUBMISSION INFORMATION

Intermediate Staff Judge Advocate – **VIRTUAL**, 4-8 November 2024, from NJS Detachment Norfolk

Course Description —This intermediate level course provides training on key legal issues in core SJA practice areas. Topics include government ethics and standards of conduct, military justice, professional responsibility, fiscal law, civilian personnel law, FOIA, financial disclosure management, IG investigations, grievance procedures, administrative investigations, along with disciplinary and other administrative action. This course provides initial and annual refresher Ethics Counselor/Ethics Official certification.

Target Audience — Judge advocates assigned as the principal or deputy Staff Judge Advocate to a General Court-Martial Convening Authority, RLSO Command Services Department Head, or at an OJAG Division with commensurate SJA responsibilities.

Prerequisites – The Basic SJA course is required prior to attending this course. The 'Ethics for the SJA' (a Blackboard course) or an alternate ethics course is also required within two years prior to attending this course. Instructions on how to enroll in the Ethics for the SJA course (if needed) will follow upon enrollment in the course.

Enrollment – Submit completed Quota Submission Form (QSF) to the NJS Registrar, at njs-registrar@njsonline.onmicrosoft.com by **COB on 13 Sept**. The QSF and instructions are located at www.jag.navy.mil/about/organization/ojag/njs/curriculum/, previous editions are obsolete.

If you previously submitted a QSF for the 16-20 September course, there is no need to re-submit; we will move your request to the 4-8 November roster.

Point of Contact – For any questions or concerns, please contact LT Michael Seeley by phone at (757) 444-5641 at Michael.seeley@njsonline.onmicrosoft.com.