



NAVAL JUSTICE SCHOOL

MOBILE TRAINING TEAM REQUEST FORM

We do our best to provide training opportunities for the Fleet with our regular standing schedule, which can be found at <https://www.jag.navy.mil/about/organization/ojag/njs/curriculum/>. Our regular classes maximize much of Naval Justice School's resources and we ask that you give us as much lead time as possible when requesting an MTT and understand that it may not be possible to fulfill every request. With this in mind, we simply cannot allocate resources to requests with fewer than 25 qualified students for CONUS or 30 qualified students for OCONUS MTTs. Please ensure that your command is capable and willing to provide the required financial, classroom facility, and personnel support for this request.

Requesting Command:

Point of Contact Name:

Phone:

Email:

Class(es) Requested (SLLC, ILLC, or LOC - see course catalog for descriptions):

Number of Expected Students (Attach roster, if available):

Preferred dates:

First Choice:

Second Choice:

Third Choice:

Classroom Logistics: Please indicate which of the following the command can provide for instructors

Wifi

If not Wifi, other internet capability

Screen or projector with HDMI cable

Screen or projector with computer set up

Other (please specify room amenities):

Desks and seats for all students and instructors

Computers for students (not required)

Electrical outlets for personal computers

Audio capabilities

Any Additional Information:

Please route your request to the following POCs:

LCDR Stacy E. Saxon

stacy.saxon@njsonline.onmicrosoft.com

DSN 841-3800 x 111

COMM (401) 841-3800 x 111

LCDR Catherine Crochetiere

catherine.crochetiere@njsonline.onmicrosoft.com

COMM (202) 747-4423